



**Orleans Council on Aging  
BOARD OF DIRECTORS MEETING**

**Wednesday, January 29, 2014  
1:00 p.m.**

**Sunroom, Orleans Senior Center  
150 Rock Harbor Road  
Orleans, MA 02653**

ORLEANS TOWN CLERK

K. Derly, Asst

14 JAN 21 10:43AM

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**AGENDA**

- Call to Order
- Secretary's Report
  - Approval of Minutes from the December 4, 2013 COA Board of Directors Meetings\*\*  
*VOTE REQUIRED*
- Chairperson's Report
- Financial Report
  - Discussion of COA Funds and Investment Constraints (Christine Lorge, Town of Orleans Treasurer/Collector and David Withrow, Town of Orleans Finance Director)
  - Review December 2013 Monthly Budget Summary\*\*
- Director's Report\*\*
  - Update on COA Programs, Personnel, Building & Grounds, and Miscellaneous
- Old Business
  - Approve Amended Draft of Revised Bylaws \*\*  
*VOTE REQUIRED*
  - Approve Draft Policy for Accepting Gifts \*\*  
*VOTE REQUIRED*
  - Discussion of Customer Service Policy\*\*
  - Discussion of Public Internet Use Policy\*\*
- New Business
  - Discussion of Needs Assessment
  - Transportation Committee Report
- Report of Friends' Representative
- Items for Future Meeting Agendas
  - Participant Behavior Policy
- Public Comment
- Adjournment

**\*\*Copies of supporting materials on file at the Orleans Council on Aging**

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**Next COA Board Meeting:**

Wednesday, February 26, 2014, 1:00 p.m.

1/21/14		Director, Council on Aging
Date Posted	Signature	Title